



Lafayette General Health recognizes the patient's and employee's right to privacy and confidentiality. Lafayette General Health Systems through its Code of Conduct expects all contract staff and consultants to comply with this policy.

Lafayette General Health contract staff and consultants are responsible for protecting the confidentiality of patient and employee information (not limited to documented information), and records (documented financial, medial and personnel information), and shall not use or reveal any such information outside the context of their duties with Lafayette General Health.

I understand that such information, as indicated above, must and will be held in strictest confidence. As a condition of my contract agreement with Lafayette General Health I hereby agree that I will not at any time during or after my contract agreement disclose any information without proper legal authority.

I recognize my role in maintaining confidentiality encompasses protection of records and all documents containing sensitive information. It also includes restricting all conversations related to sensitive information to a person with a right to know in areas not accessible to the public.

I understand failure to respect and maintain confidentiality and security guidelines are in breach of contract or agreement, which may adversely affect the status of my contract agreement at Lafayette General Health.

Signature of Contract/ Consultant

Last 4 Digits of Social Security Number

Print Name

Company Name

Date

Email Address

Assignment Begin Date

Assignment End Date

Contact Phone Number

***Please fax completed form to the LGMC Helpdesk Fax # 337-239-8881.